

ACCOUNT STATUS CHANGE REQUEST FORM

Date :

 The Manager (HoBB)
 NCC Bank PLC.

..... Branch/Sub-Branch

Account Opening Date

Account Number

Account Title

Account Opening Date
Account Number
Account Title

Dear Sir,

Kindly change my above mentioned account's status as requested below. Details are given below for your kind assistance :

① Account Type	<input type="checkbox"/> SB	<input type="checkbox"/> CD	<input type="checkbox"/> SND	<input type="checkbox"/> Others
① Present Status : (Dormant/ Inoperative/Others)				

Reason for Non-Operation	<input type="checkbox"/> Being Out of Country <input type="checkbox"/> Address Changed <input type="checkbox"/> Others	<input type="checkbox"/> Personal Reason <input type="checkbox"/> Focus Shifted
Customer Presence	Date of Presence : Time of Presence :	
KYC Update Requirement	<input type="checkbox"/> Personal Information Page Duly Signed <input type="checkbox"/> KYC with risk grading <input type="checkbox"/> Source of Income Document	<input type="checkbox"/> TP Page duly signed <input type="checkbox"/> Photo ID/NID

- ① Requested Status (To be changed) :
- ① Reason for changing the status :
- ① Last transaction date :

I/We would like to provide you the up-to-date NID/Trade License/Other required documents for updating my/our above mentioned account status. I/We do hereby authorize the bank to debit/deduct all applicable charges from my/our mentioned account for providing the required service.

 Signature of 1st Applicant (প্রথম আবেদনকারীর স্বাক্ষর)

 Signature of Joint Applicant (যুগ্ম আবেদনকারীর স্বাক্ষর)

FOR BANK USE ONLY	CIF Number : <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>										
<input type="checkbox"/> Signature Verified	<input type="checkbox"/> Charge Realized										
<input type="checkbox"/> Customer Request Received & Processed	<input type="checkbox"/> OM/HoBB approval obtained										
<input type="checkbox"/> Others	<input type="checkbox"/> Others										
_____	_____										
Action Taken By	Verified/Authorized By										