

HUMAN RESOURCES DIVISION

NCCB/HO/HRD/711/2020

March 23, 2020

OFFICE MEMORANDUM

With a view to complying with the Instruction No. 01 of BRPD Circular No. 05 dated 22.03.2020, the Management of the Bank has formed **Quick Response Team** for preventing the outbreak of **Corona Virus (COVID-19)** at **Chittagong Region** with the following Executives :

1	Mr. Kishaloy Sen	:	SVP & Manager	Agrabad Branch	Chairman	01819201483
2	Mr. Md. Sarwarul Kabir Chowdhury	:	SVP & Manager	O.R. Nizam Road Branch	Member	01817210875
3	Mr. Md. Mansur Uddin	:	SVP & Manager	Khatungonj Branch	Member	01817210792
4	Mr. Meer Mahmood Billah	:	SAVP & Manager	Jubilee Road Branch	Member	01758118200
5	Mr. Haroon Ur Rashid	:	SAVP & Manager	Anderkilla Branch	Member	01817210799
6	Mr. Mohd. Rezowan	:	SAVP	Regional Office, Ctg.	Member-Secretary	01817210794

The team will take necessary action as per instructions in preventing the outbreak of **Corona Virus** and communicate to the **Central Quick Response Team** for taking any decision, if required.

This order will come into force immediately.



Mosleh Uddin Ahmed
Managing Director & CEO

Copy to:

1. All Members of **Quick Response Team** at **Chittagong Region**, NCC Bank Ltd.
2. Personal Files.