

**HUMAN RESOURCES DIVISION**

NCCB/HO/HRD/713/2020

March 23, 2020

**OFFICE MEMORANDUM**

With a view to complying with the Instruction No. 01 of BRPD Circular No. 05 dated 22.03.2020, the Management of the Bank has formed **Quick Response Team for Corona Virus (COVID-19) at South Region** with the following Executives:

1	Mr. Md. Mostafizur Rahman	:	VP & Manager	Kushtia Branch	Chairman	01819165040
2	Mr. Md. Fazle Mahmud	:	SAVP & Manager	Jessore Branch	Member	01817158196
3	Mr. Probir Kumar Saha	:	SAVP & Manager	Faridpur Branch	Member	01827137601
4	Mr. Syed Anisuzzaman	:	AVP & Manager	Khulna Branch	Member-Secretary	01726216363

The team will take necessary action as per instructions in preventing the outbreak of Corona Virus and communicate to the Central Quick Response Team for taking any decision, if required.

This order will come into force immediately.



Mosleh Uddin Ahmed  
Managing Director & CEO

**Copy to:**

1. All Members of **Quick Response Team at South Region**, NCC Bank Ltd.
2. Personal Files.