

HUMAN RESOURCES DIVISION

NCCB/HO/HRD/714/2020

March 23, 2020

OFFICE MEMORANDUM

With a view to complying with the Instruction No. 01 of BRPD Circular No. 05 dated 22.03.2020, the Management of the Bank has formed **Quick Response Team for Corona Virus (COVID-19)** at **Sylhet Region** with the following Executives/Officers:

| | | | | | | |
|---|--------------------------|---|----------------|---------------------|------------------|-------------|
| 1 | Mr. Mohammad Nurul Hoque | : | VP & Manager | Brahmanbaria Branch | Chairman | 01716244549 |
| 2 | Mr. Biman Kanti Ghose | : | SAVP & Manager | Moulvibazar Branch | Member | 01711124254 |
| 3 | Mr. Mohammed Altaf | : | AVP & Manager | Laldighirpar Branch | Member | 01670815444 |
| 4 | Mr. Ajoy Kumar Datta | : | FAVP & Manager | Baralekha Branch | Member-Secretary | 01716015330 |
| 5 | Mr. Rupul Miah | : | PO & Manager | Jagannathpur Branch | Member | 01712873726 |

The team will take necessary action as per instructions in preventing the outbreak of **Corona Virus** and communicate to the **Central Quick Response Team** for taking any decision, if required.

This order will come into force immediately.


Mostek Uddin Ahmed
Managing Director & CEO

Copy to:

1. All Members of **Quick Response Team** at **Sylhet Region**, NCC Bank Ltd.
2. Personal Files.