

**HUMAN RESOURCES DIVISION**

NCCB/HO/HRD/715/2020

March 23, 2020

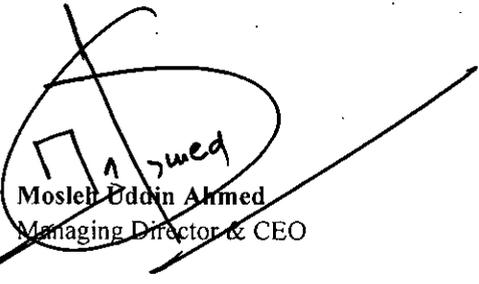
**OFFICE MEMORANDUM**

With a view to complying with the Instruction No. 01 of BRPD Circular No. 05 dated 22.03.2020, the Management of the Bank has formed **Quick Response Team for Corona Virus (COVID-19)** at South East Region with the following Executives/Officer:

1	Mr. Taher Ahmed	:	VP & Regional Incharge	South East Region	Chairman	01819392354
2	Mr. A.N.M. Obaidur Rahman	:	VP & Manager	Gouripur Branch	Member	01814652651
3	Mr. Md. Anisur Rahman Majumder	:	VP & Manager	Cumilla Branch	Member	01730398767
4	Mr. Jaynal Abedin	:	SAVP & Manager	Laxmipur Branch	Member	01817145256
5	Mr. Nurul Alam Chowdhury	:	SPO & Manager	Chagalnaiya Branch	Member-Secretary	01712640293

The team will take necessary action as per instructions in preventing the outbreak of Corona Virus and communicate to the Central Quick Response Team for taking any decision, if required.

This order will come into force immediately.

  
Mosleh Uddin Ahmed  
Managing Director & CEO

Copy to:

1. All Members of Quick Response Team at South East Region, NCC Bank Ltd.
2. Personal Files.