

Trade Services

Particulars	Our Charges/Fees/Commission/Interest
Import	
LC Opening At Sight:	
Commission: For first quarter and subsequent each quarter or part thereof.	Maximum @0.40% pq. but at actual for subsequent days after 1st quarter. If total commission is less than Tk. 2,500.00 then minimum commission to be realized Tk. 2,500.00.
LC Opening Under Deferred Payment / Usance:	
Commission: For first quarter and subsequent each quarter or part thereof.	Maximum @0.50% pq. but at actual for subsequent days after 1st quarter. If total commission is less than Tk. 2,500.00 then minimum commission to be realized Tk. 2,500.00.
LC Opening At 100% Cash Margin:	
Commission: For first quarter and subsequent each quarter or part thereof.	Maximum @0.25% pq. but at actual for subsequent days after 1st quarter. If total commission is less than Tk. 1,500.00 then minimum commission to be realized Tk. 1,500.00.
LC Opening Under Back to Back:	
Commission: For first quarter and subsequent each quarter or part thereof.	Maximum @0.40% pq. but at actual for subsequent days after 1st quarter. Minimum commission Tk. 1,000.00
LC Confirmation arrangement fee	@0.10% (Flat) or Minimum Tk. 5,000.00
Import Under LCAF:	
Commission: For first quarter and subsequent each quarter or part thereof.	Maximum @0.25% pq. but at actual for subsequent days after 1st quarter. If total commission is less than Tk. 2,500.00 then minimum commission to be realized Tk. 2,500.00.
LC Acceptance	
LC acceptance: For first quarter and subsequent each quarter or part thereof.	Maximum @0.40% pq. but at actual for subsequent days after 1st quarter.
LC Transmission of LC, Amendment of LC, Confirmation, Cancellation, Foreign Correspondence Charge:	
Courier charges (Local), Courier charger (Foreign), Mailing Charge, Telex/SWIFT, FC charge if charges are on applicants, account	At Actual
LC Amendment Other Than Increase of Value and Extension of Time:	
Commission	Tk. 750.00 for local and foreign LC
Mail	At Actual
Courier	At Actual
SWIFT	At Actual
FOR TIME EXTENSION	At actual for days on time extension or minium Tk. 750.00
FOR VALUE INCREASE	At Actual or minium Tk. 750.00
Discrepancy Charges:	
Document against L/C (Except BTB LC)	USD 100.00 or equivalent
Document against BTB LC	USD 25.00 for document value up to USD 10,000.00 USD 50.00 for document value from USD 10,001.00 to USD 50,000.00 USD 100.00 for document value from USD 50,001.00 to above
Payment Fees (Sight, Usance & BTB):	
Local and EPZ Bills	USD 25.00 for document value up to USD 10,000.00 USD 50.00 for document value from USD 10,001.00 to USD 50,000.00 USD 100.00 for document value from USD 50,001.00 to above
Foreign Bills	USD 50.00 for document value up to USD 50,000.00 USD 100.00 for document value from USD 50,001.00 to above
Authority for Reimbursement / Issuance of Payment Instruction:	
Mail Charge	At Actual
SWIFT	At Actual
Service Charge For Documents Under LIM (Per Document):	
Service Charge	0.30 % on invoice value
Minimum	Tk. 2,500.00
Maximum	Tk. 15,000.00
Interest:	
Interest on PAD	As per circular
Interest on PAD under EDF	As per circular
Shipping Guarantee Fee	Tk. 1,500.00 per document
Confirmation Charge for Local LC	@ 0.10%
Export	
Export LC Advising Commission	Tk. 750.00
Export LC Amendment Commission	Tk. 750.00
Transfer Charge of Export LC	Tk. 750.00
Confirmation of LC at The Request of Opening Bank/Beneficiary	@ 0.10 % per quarter or part thereof Minimum USD 50.00
FDBP Overdue Interest	Incase the exporter submits export documents complying credit terms under irrevocable sight letter of credit and bank negotiates documents, no overdue interest is to be charged on exporter's account.
Negotiation/Discounting & Collection Charge of Export Bills in FCY & LCY	Commission Max up to 0.15% (where there is no exchange gain) or Max up to BDT 500.00 (where there is exchange gain)
Issuance Fees of Certificate for Back to Back LC	Tk. 500.00
C & F Certificate Issue Fees	Tk. 500.00
Issue Fees of PRC	Tk. 500.00
SWIFT Corresponding/Reminder/Tracer Fee	Tk. 750.00
Reimbursement Claim against Export	USD 5.00 to USD 10.00
Bank Guarantee	
Bid Bond/Performance Guarantee etc. Issued Against Counter Guarantee of Foreign Correspondent:	
Commission for first quarter or part thereof for Subsequent each quarter	As per negotiation. But at actual after 1st quarter or USD 100.00 Minimum
Stamp/Postage	USD 50.00
Charges for Issuance of Bid Bond/Performance Guarantee at The Request of Customer:	
Commission for the first quarter or part thereof	0.50% per quarter but at actual after 1st quarter
SWIFT charge	At Actual
Foreign Bank Charge	At Actual
Commission for Issuance of Indemnity or Shipping Guarantee For Clearance of Consignment in Absence of Original Documents.	Tk. 1,000.00 per shipping document

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Advising of Guarantee to Beneficiary in Original Without Any Engagement on Bank's Part	Tk. 2,000.00	
Advising of Amendment of Grantee to Beneficiary in Original Without Any Engagement on Bank's Part	Tk. 1,000.00	
Foreign Remittance		
Issuance of draft/TT on Foreign Correspondent and Issuance of Draft/TT From Exporters Retention Quota/FCAD/RFCB Account:		
Commission		Up to USD 300.00 or eqv. other currency: Tk. 300.00 Above USD 300.00: Tk. 500.00
Postage/SWIFT		At Actual
Issuance of FDD Against FCAD for Purchase of Shares		Tk. 1,000.00 per draft (Tk. 300.00 if fed by 100% foreign remittance)
Collection Charges of Draft/TC/Cheque (Only For The Instrument Drawn on Foreign Bank):		
Commission		Up to USD 100.00 or eqv. other currency: Tk. 100.00. Above USD 100.00: Tk. 250.00
Postage		At Actual
Students File Opening & Operation		Opening charge Tk. 3,000.00 and subsequent relevant charges
Cancellation of FDD		Tk. 200.00
Issuance of Draft/PO in FCY Against Inward Remittance		Nil
Charges/ Postages/ Swift Cost for Inward Remittance Either in Taka or Foreign Currency		Nil
Purchase or Encashment of FDD/TC:		
Commission		@ 0.75 per USD or EURO and @ Tk. 1.00 per GBP
Postage		Tk. 250.00
Passport Endorsement Fee		Per passport Tk. 300.00
Issuance of TC		1.00%
FCY Cheque , DD , Refund Warrant Collection (Within Bangladesh)		0.10%; Min Tk. 100.00; Max Tk. 1,000.00
FCY Cheque Collection (Outside Bangladesh)		0.10 %; Min Tk. 500.00; Max Tk. 2,000.00 and courier charge
Miscellaneous:		
LC Application Form		Tk. 300.00 plus Stamp Charge Tk. 300.00
LCAF Per Set		Tk. 400.00
IMP Form Per Set		Tk. 400.00
EXP Form Per Set		Tk. 400.00
Issuance of Any Certificate Except PRC		Tk. 500.00
Collection of Credit Report		At Actual + Service Charge Tk. 500.00
PSI Handling Charge		Tk. 200.00
Handling Charges For Cash Subsidy/Incentive & Duty Draw Back		Tk. 200.00 per case
Processing Fees For Obtaining Bangladesh Bank Approval / Permission (Including Buying House, Freight Forwarders Agent etc.)		Tk. 3,000.00 for first permission & Tk. 1,500.00 for renewal
Document Handling Charge For Money Exchange House Forwarded to Bangladesh Bank and For Submission of Monthly Returns		Tk. 3,000.00 for first permission & Tk. 1,500.00 for renewal
Any Refund Amount Through NOSTRO A/C as Requested by Foreign Counter Part or Beneficiary		USD 10.00 par instance
Proposal Processing Charge (Inland Bill)		Max 0.50% of Bill value but not more than Tk.1500.00
Arrangement Fee in BDT for OBU Bill Finance		Up to 2.00% p.a. of financed amount as per negotiation with the customer
VAT to be realized on applicable sectors as fix by NRB (National Board of Revenue) time to time.		
The Managing Director may approve any change both upward/downward or waive any charge fully.		

NOTE: The Managing Director and CEO may be empowered to allow waiver against any banking service relating General Banking, Loans, Advances and Foreign Trade considering business potential/merit of the customer concerned on case to case basis.