EXPRESSION OF INTEREST (EOI)

Engagement of Fire Safety Engineering Consultant

Background

NCC Bank PLC intends to engage a qualified and experienced Fire Safety Engineering Consultant firm to provide professional consultancy services for assessing, designing, and ensuring compliance of its existing building(s) with the applicable fire safety regulations of Bangladesh. The consultant will assist the Bank in enhancing fire safety measures, obtaining necessary approvals from the relevant authorities, and ensuring compliance with the Bangladesh National Building Code (BNBC), Fire Prevention and Extinguishing Act, and the requirements of the Bangladesh Fire Service & Civil Defence (FSCD).

Scope of Services

The selected consultant shall, but not be limited to, perform the following services:

- Conduct a comprehensive fire safety assessment of the space(s).
- Review existing architectural, structural, electrical, mechanical, and fire protection systems.
- Identify deficiencies and non-compliance with BNBC and Fire Service requirements.
- Prepare detailed fire safety engineering design, drawings, specifications, and recommendations.
- Prepare Bills of Quantities (BoQ), cost estimates, and technical specifications.
- Recommend suitable fire detection, alarm, suppression, smoke management, emergency lighting, and evacuation systems.
- Prepare tender documents and assist in the procurement process, if required.
- Coordinate with Bangladesh Fire Service & Civil Defence and other regulatory authorities.
- Provide Fire Safety Certificate, or any other required approvals.
- Supervise implementation of fire safety works (if assigned) and certify compliance upon completion.

Scope of Expertise

The consultant shall possess proven expertise in the following areas:

- **Fire Separation Requirements Philosophy**
  - Design philosophy and compliance with Local Codes (BNBC) and International Standards (NFPA, IBC, IFC, etc.).
  - Fire compartmentation strategy and occupancy separation requirements.
- **Fire Separation Design for Locker / Vault Rooms**
  - Fire-resistance rating requirements.
  - Wall, floor, ceiling, door, glazing, and penetration protection.
  - Design methodology for bank locker and vault rooms in accordance with applicable codes and standards.
- **Firestop / Fire Penetration System Design**
  - Firestop system selection and specification.
  - Penetration sealing design philosophy.
  - Preparation of detailed Fire Penetration Design Notes.
  - Compliance with UL-listed systems and applicable NFPA standards.
- **Clean Agent Fire Suppression System**
  - Selection of suitable clean agent suppression systems.
  - Design philosophy and hydraulic/calculation methodology.
  - System application for critical areas such as Data Centers, Server Rooms, Electrical Rooms, UPS Rooms, and Vault/Locker Rooms.
  - Compliance with NFPA 2001 and other applicable international standards.

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Eligibility Criteria

Interested consulting firms shall meet the following minimum qualifications:

- Legally registered individual/consulting firm in Bangladesh.
- Certified Fire Protection Specialist (CFPS) certification issued by the National Fire Protection Association (NFPA).
- Performance-Based Design (PBD) Training/Certification from a recognized institution (if any).
- At least 05 years of experience in fire and life safety engineering, with demonstrated experience in banking, commercial, high-rise, or critical infrastructure projects.
- Successfully completed similar assignments for high-rise commercial buildings, banks, corporate offices, hospitals, or other complex facilities.
- Availability of qualified Fire Safety Engineers, Mechanical Engineers, Electrical Engineers, Architects, and other relevant professionals.
- Demonstrated experience in obtaining approvals from Bangladesh Fire Service & Civil Defence.
- Sound financial capacity and organizational capability.

Documents to be Submitted

- Interested individual/firms are requested to submit the following documents:
- Letter of Expression of Interest.
- Company profile.
- Valid Trade License, TIN, VAT Registration, and Certificate of Incorporation.
- Details of relevant experience with completion certificates or client references.
- List of key professional personnel with CVs.
- Company organizational structure.
- Audited financial statements for the last three years (if any).
- Any other information supporting the firm's qualifications.

Selection Method

The consultant will be shortlisted based on experience, technical capability, qualifications of key personnel, and organizational capacity. Shortlisted firms may subsequently be invited to submit detailed technical and financial proposals in accordance with the Bank's procurement policy.

Submission of EOI

Interested firms are requested to submit their Expression of Interest in sealed envelopes clearly marked

"Expression of Interest for Engagement of Fire Safety Engineering Consultant".

The EOI shall be submitted to the following address on or before the deadline mentioned in this notice.

Address: Head of Common Services Division
NCC Bank PLC
5th Floor, Head Office, Motijheel C/A,
Dhaka, Bangladesh

General Conditions

- NCC Bank PLC reserves the right to accept or reject any or all EOIs without assigning any reason.
- Submission of an EOI does not create any obligation on the part of the Bank to award the assignment.
- Only shortlisted firms will be invited to participate in the next stage of the selection process.
- The Bank may verify any information submitted by the applicants.

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